MOBILIZATION CHECK LIST
(Inspection)

Use this check list to aid your inspection of the site. Make sure this form is maintained with the required SWPPP project records. Note: No construction activities should take place until all items on this list have been completed.

General Permit Documentation (SWPPP and NOI)

☐ Approval of the NOI and SWPPP received from SD DENR.
☐ SD DENR authorization letter, NOI, name of contacts, and SWPPP location posted so they can be read without entering the site (this may be a construction entrance or a visible corner).
☐ Contractor information, site superintendent name(s), contact numbers, and address has been appended to the SWPPP and posted along with the other required information (see above).
☐ Contractor’s designated site superintendent has successfully completed the SDDOT Water Quality Enhancement Certification Program.
☐ The conformed SWPPP is in place as posted.
☐ The contractor and the designated site superintendent have been instructed with regard to regular inspections, record keeping, and SWPPP maintenance.
☐ Contractor has secured coverage under the SD DENR permit for all offsite facilities: batching plants, staging sites, borrows, or other areas that will provide materials to the project.

Deployment of Erosion and Sediment Control BMPs

☐ Areas that will be disturbed in the initial phase of work have erosion controls shown on the plan, are in place and properly installed.¹
☐ The installed erosion controls appear to cover all potential erosion hazards of the site.² Provide notes and corrections required on the appropriate forms and attach them to this checklist.
☐ Sediment controls are provided in all disturbed side slopes and down slopes that may direct runoff to adjacent properties or water bodies. Note any deficiencies on the appropriate forms and attach them to this checklist.
☐ All ingress and egress to the construction site occurs at designated points designed to prevent tracking of sediment from the site.
☐ Contractor has made provisions for wind erosion control and dust control.

¹ It is understood that, depending on the scope of the project, the contractor is encouraged to phase the work to minimize the amount of area disturbed at one time. This item applies only to the areas of the project that will be disturbed in the initial phase of the work. In subsequent phase the erosion and sediment controls must be in place prior to any disturbance of the surface.
² Inspectors should be alert for any potential erosion hazards that may not have been identified during the plan preparation process.
MOBILIZATION CHECK LIST (cont.)
(Inspection)

Waste Disposal and Spill Management
☐ Containers are in place for the storage and disposal of waste material.
☐ Hazardous materials spill kits are in place and have the prescribed minimum materials described in the SWPPP.
☐ Materials and equipment are in place to manage any chemical or petroleum spills as described in the SWPPP.

NOTES:
In this section note any deficiencies, additions, or corrections that need to be made prior to beginning construction. Use the SWPPP Revision Form to document any additions, deletions or changes that need to be recorded on the SWPPP.

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Signature: ______________________________________________    Date: ________________

SDDOT Project Engineer

Signature: ______________________________________________

Contractor Site Superintendent